



Online Training Course Access Instructions

Please follow the instructions below to access the Online Driver School training.

If you are a new learner and not yet registered in the training system, you will need to go to the following web address and register for the training:

http://www.s2learning.com/landing/SCCA_OnlineTrainingRegistration.htm

Simply select "Online Driver Training" from the available topics on the SCCA Training Registration landing page (Figure 1).

Figure 1: SCCA training landing page.



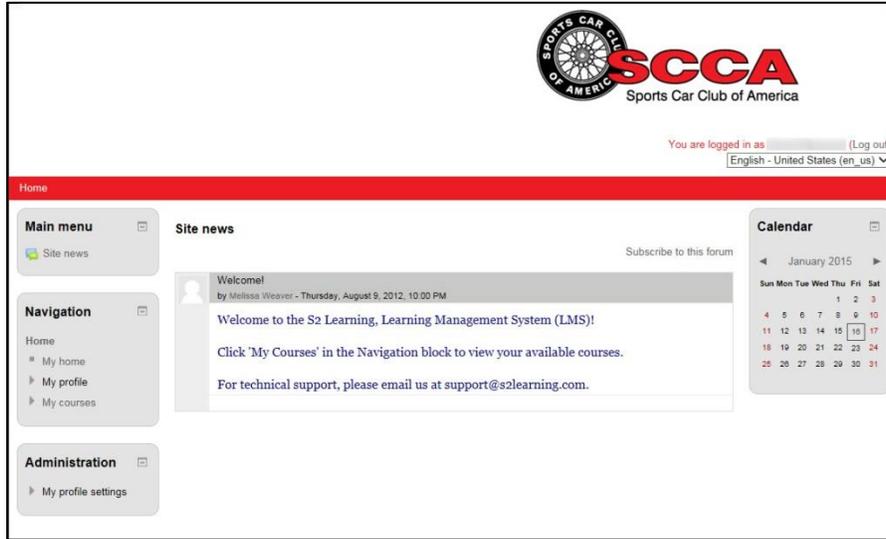
You will then fill out the required fields in the online registration form and click on the "Create my new account" button (Figure 2) to enter the online training system.

Figure 2: Online registration form.

A screenshot of the online registration form. The form is titled "SCCA Online Training Registration" and includes the SCCA logo. It features a navigation bar with "Home", "Log in", and "New account" links. The form is divided into two main sections: "Choose your username and password" and "More details". The "Choose your username and password" section contains fields for "Username*" and "Password*" with an "Unmask" checkbox. The "More details" section contains fields for "Email address*", "Email (again)*", "First name*", "Last name*", "School*" (a dropdown menu), "City/town", and "Country" (a dropdown menu with "United States" selected). At the bottom of the form, there are two buttons: "Create my new account" and "Cancel". A note at the bottom right states "There are required fields in this form marked *."

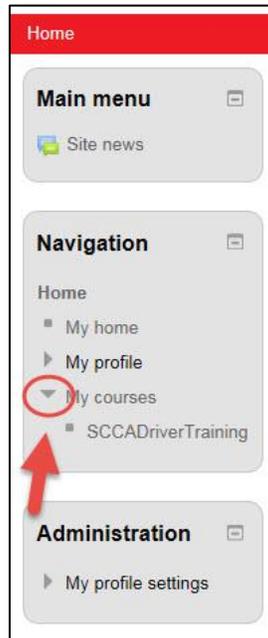
Once you submit the form you will automatically be taken to the Welcome page of the online training system (Figure 3).

Figure 3: Welcome page of the online training system.



From the Welcome screen you can navigate to your assigned eLearning. To access your eLearning click the triangle to the left of “My Courses” in the Navigation block on the left hand side of the screen (Figure 4). This will reveal the “SCCA Driver Training” link. Click this link.

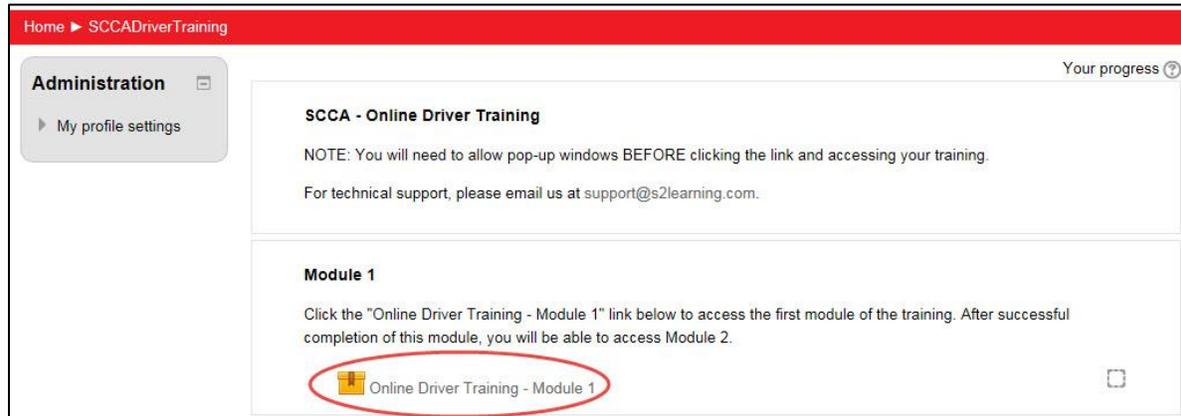
Figure 4: The “My Courses” link.



Clicking the “SCCA Driver Training” link will take you to the training content page where you can view the course information and materials.

To begin the training click the link for “Online Driver Training – Module 1” (Figure 5)

Figure 5: Online Driver Training Content Page



IMPORTANT: Your browser must be set to allow pop-ups for this site in order to view the training!

The course will open in a separate window, so please make sure to allow pop-up windows for this site if you are using a pop-up blocker.

You can begin taking the training immediately. If you do not have time to finish the training you can leave the training and logout of the online training system. When you return to the system to continue the training the system will automatically take you back to where you left off in the course. See the instructions provided below.

Returning to the training system:

When you wish to return to the system to continue your training do the following:

1. Open your Internet browser (i.e. Internet Explorer, Firefox, Chrome).
2. Enter the LMS address in the Address bar: <http://lms.s2learning.com>.
3. You will see the login page (Figure 6).

Figure 6: The login page.

4. Enter your Username and Password in the appropriate fields.
5. Click the 'Login' button
6. You will be taken to the Welcome screen:

After completing a module, refresh your Course Outline to update your progress and access the next module.

When you have completed both training modules click on the "Certificate of Completion" link to print out your certificate.

For Technical Support, call 888.576.7678, menu option 5, from 9:00 am to 5:00 pm Eastern time, or email us anytime at support@s2learning.com.