



COVID-19 Standard Operating Procedures for Portland International Raceway (PIR) Events

Definitions:

ATTENDEE(s):

- Event Participant: Individual(s) who are approved by the Permittee to actively participate in a scheduled event
- Guest: Individual(s) who are approved by the Permittee to attend with an Event Participant (e.g., family members, pit crew, etc.)
- Permittee: Individual(s) or entities provided with official authorization by PIR to utilize the facility for a predetermined duration
- Support Personnel
 - Medical Team: Employees of Metro West Ambulance, to include a Certified Emergency Medical Technician (EMT) and/or Paramedics, who are contracted to provide medical services
 - Race Workers: Individual(s) tasked with managing on-track event activities in concert with Permittee and PIR Staff
 - Security Team: Employees of Rovers Security who are contracted to provide security
- PIR City Employees
 - PIR Maintenance Team – Employees of Portland Parks & Recreation (PP&R) responsible for all repair and maintenance activities at PIR
 - PIR Staff – Employees of PP&R responsible for maintenance, management, and oversight of activities at PIR

General:

- All events will remain closed to the general public (e.g., spectators). Only Attendees and Support Personnel, as defined above, who are approved by the Permittee and PIR are permitted on the premises.
- Attendees and Support Personnel shall *NOT* advertise these events on social media or other platforms.
- All Attendees and Support Personnel shall attempt to remain on the premises for the duration of the event. Reentry privileges will be limited and enforced by Security Team.

Facial Coverings:

- All Attendees and Support Personnel must have a facial covering/mask and utilize them while on PIR premises. Exceptions include Event Participants who are driving with helmets on and Race Workers utilizing radios or working alone who are >6' away from others.
- All Attendees and Support Personnel will be checked at PIR Front Gate for possession of a facial covering/mask.

Health & Safety

- All Attendees and Support Personnel will have their temperature assessed at the PIR Front Gate by the Medical Team prior to entry onto the premises. Individuals whose temperatures register greater than 100.4°F will not be permitted on the premises.
- Only ONE individual will be allowed in participating/competing vehicles at a time.
- All Attendees and Support Personnel must maintain a minimum 6' physical distancing.
- No group meetings or gatherings with more than 10 individual(s) shall be held on the premises per the Governor's guidance. Physical distancing must still be adhered to.
- Driver meetings may be held over the PA system, or preferably, held virtually by the Permittee prior to the event.
- Attendees and defined subgroups, who have experienced any of the following symptoms any time during the 14-days preceding the event, or who is a household member, intimate partner, or caregiver of anyone who has experienced these symptoms, should not enter PIR.
 - Symptoms: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
 - cough;
 - shortness of breath or difficulty breathing;
 - fever;
 - chills;
 - muscle pain;
 - sore throat;
 - new loss of taste or smell;
 - nausea;
 - vomiting; or
 - diarrhea.
- Any individual who is, or has, experienced any of the above symptoms must notify Permittee or PIR Staff immediately.
- Any individual who begins to experience any of the aforementioned symptoms during an event is to be quarantined and must depart PIR premises immediately.
- Attendee logs will be used for contact tracing if necessary
- All Attendees and defined subgroups shall adhere to the following safeguards as recommended by the Centers for Disease Control (CDC):
 - Wash your hands often with soap and water for at least 20-seconds. Use hand sanitizer with at least 60% alcohol if soap and water are not available;
 - Avoid touching your eyes, nose, and mouth with unwashed hands;
 - Cover your mouth and nose with a tissue when you cough or sneeze, or, use the inside of your elbow. Throw used tissues in the trash and immediately wash hands with soap and water for at least 20-seconds. If soap and water are not available, use hand sanitizer containing at least 60% alcohol. Learn more about coughing and sneezing etiquette at the CDC website; <https://www.cdc.gov/handwashing/when-how-handwashing.html>
 - Clean and disinfect frequently touched objects and surfaces (e.g., radios, workstations, keyboards, phones, handrails, doorknobs, etc.). Dirty surfaces can be cleaned with soap and water prior to disinfection. To disinfect, use products that meet Environmental Protection Agency (EPA)'s criteria for use against SARS-CoV-2, the cause of COVID-19; and
 - Avoid using others' phones, desks, offices or other work tools and equipment, when possible. If necessary, clean and disinfect them before and after use.

- If anyone is observed violating these standards, please ask them nicely to comply with Permittee guidelines, PIR guidelines, and the posted signage. Repeat violators will be asked to leave the premises.

Front Gate

- Permittee will be required to provide approved Attendee list to PIR in advance as part of the entry process.
- Attendees will be required to sign waivers and use their own pen in doing so. If they do not have a pen, one will be provided, and these will be cleaned after each use.
- As noted above, temperatures will be assessed for compliance with the 100.4°F threshold.

Security & Medical Teams:

- Contracted Security and Medical personnel are responsible for adhering to all COVID-signage and PIR General Procedures noted above.
- Personnel will be stationed at the PIR entrance but may have to respond to situations elsewhere on the premises.
- Personnel will be required to utilize gloves (when needed) and facial coverings (always).

Race Workers:

- Race Workers are responsible for adhering to all COVID-signage and PIR General Procedures noted above.
- All City-issued radios and equipment utilized by Race Workers shall be cleaned and disinfected when placed at corner stations, and again at end of day, per the CDC's *Guidance for Cleaning and Disinfecting*. If traded during the day, equipment is to be wiped down before new user takes possession.
- Doors and/or windows to indoor facilities are to remain open if possible. Utilize air conditioners and/or fans to create air flow AWAY from individuals.
- Support trucks shall operate with windows down, if at all possible.

PIR Maintenance & Staff:

- If track repairs are required, Permittee will immediately notify on-site Safety Team and call PIR Maintenance Team at the PIR Duty Line 503-793-2009
- PIR Maintenance Team will continue to maintain existing Bureau and City specified COVID work practice procedures (e.g., physical distancing, use of separate vehicles, etc.).
- PIR Maintenance Team will clean all City-issued tools, radios, response vehicle surfaces (e.g., steering wheels), and other touch points at the conclusion of the incident response and workday. All cleaning will adhere to the CDC's *Guidance for Cleaning and Disinfecting*.

Food & Beverage

- Spectra Food Services will administer concessionaire services, to include provision of food and beverage, in accordance with their own COVID-19 Policies. Policies have been reviewed by PIR Staff and will be made available upon request.