

Hoosier Chapter BMW CCA
rites o' JUNE DRIVER SCHOOL
Putnam Park Road Course, 10–12 June 2016

To all School Participants:

Thank you for registering for our Rites o' June Driver School at the Putnam Park Road Course. Our mission is to teach advanced driving skills and techniques using the controlled environment of a closed course—and for everyone to have fun while doing it. Please read this information packet carefully and bring yourself, your car and a great attitude to the track. We'll try to provide the rest.

THIS IS NOT A COMPETITIVE OR TIMED EVENT, NOR IS IT RACE PREPARATION OR RACE PRACTICE!

Our first concern is for the safety of all participants. Any activity at the school involving or even resembling racing, or any other form of unsafe conduct, will result in suspension of driving privileges and immediate expulsion from the school.

PLANNING FOR THE EVENT

Time Zone: Indiana is in the Eastern Time Zone.

Accommodations: You need to make your own motel reservations. This year the Headquarters motel will be:

[Cambria Suites Indianapolis Airport](#)

6014 Gateway Drive, Plainfield, IN 46168

(317) 279-2394.

Plainfield is a few miles west of Indianapolis airport, just off I-70, and about 30 minutes drive from the track. Rooms have been blocked out for our club's use (subject to availability. Please mention the Hoosier BMW CCA Drivers School to receive a special rate. There are also several other hotels in the same immediate area as the Cambria.

Registration for all participants takes place at the HQ motel Friday evening from 6:30-9:30 pm.

Technical Inspection: Your car must be in good mechanical condition. Have the Pre-Event Tech Inspection Form ("Tech Form") completed in advance by a qualified mechanic. You can have this done at the dealer or an independent shop, and preferably by your regular mechanic. Be sure to allow enough time before the school to have any necessary corrective work done. You must bring the signed tech inspection form with you to the event.

Important: No convertibles (including hard-top versions) and no rental company cars.

Helmets: You'll need one, and it must be either:

(1) [Snell Memorial Foundation](#) approved, 2010 or newer standard. We accept either Snell SA (racing) or M (motorcycle) approved helmets.

(2) SFI or FIA 8860 standards as currently approved by BMW Club Racing rules.

We inspect all helmets at registration; the appropriate Snell, SFI or FIA label must be present to establish compliance. We reserve the right not to approve any helmet showing visible physical defects. We may have a few loaner helmets available for a small charge, but we cannot guarantee that we will have one available for you.

Important: Helmets with only DOT approval are not acceptable.

Clothing: We recommend you wear cotton rather than synthetics, and comfortable shoes (e.g. tennis or running shoes, or specialized driving shoes). The weather in June can be quite warm, but sometimes wet. Other than when driving or in the classroom you'll be outdoors, so be prepared with suitable clothing.

Insurance: All school participants who have signed the required Club waiver are covered by our event liability insurance. This does not cover any participant for damage to the participant's car or to the track facility. Your regular auto insurance policy may or may not cover your car for damage while at the track. The only way to determine this is to read the exclusions section of your policy, which constitutes the contract between you and your insurance company. We strongly recommend that you carefully read your policy before the event. If necessary you can obtain per event coverage by following the link on our registration page at MotorsportReg.com.

Note: Under the terms of our contract with Putnam Park, participants are responsible for any damage or expense they may cause to the facility. This includes items such as the cost to recharge a fire extinguisher after use, or repairing a guardrail damaged by a participant's car.

Guests: Bring the whole crew! There's no charge for your family, guests, and friends. However everyone who will be attending must sign the track and Club waiver forms on arrival, and will be issued a distinctive wristband denoting their visitor status. Children under 18 must have a parent or guardian sign the waiver. Children under 18 are restricted from the pit area, but are permitted in the upper paddock. Young children must be supervised at all times.

Cancellation: We will refund your payment, less a handling fee, for any cancellation received up to 3 weeks before the event. After that time we will make every effort to fill the vacancy, but if it's too late for another student to participate in your place a full refund may not be possible.

WHAT TO EXPECT DURING THE SCHOOL

Registration: Registration for all participants is at the HQ motel (see previous page) on Friday evening from 6–9pm.

First take your car through our on-site tech inspection in front of the hotel. You'll need your signed Tech Inspection form for this.

Then park your car and go to our registration area inside the hotel. Here's what you'll need to complete the registration process:

- Signed and approved Tech Form.
- Helmet for inspection
- Medical Information Form (in a sealed letter size envelope with your name on it)

Waiver: You will be required to sign a Liability Waiver form at this point (a copy for informational purposes is enclosed). We'll then complete the registration process, and you'll get a printed schedule and other material needed for the school. We'll also fit you with a stylish colored wristband to identify you as a registered participant.

Car Number: Your car number is shown on the outside of the registration envelope, inside which you'll find a set of peel-and-stick vinyl car numbers. Apply these to the outside of the windshield at the top centre. The run group letter goes first, followed by two numerals, e.g. D50. (Your assigned instructor's car will carry the same numbers, but with no letter.)

Important: Please make every effort to complete registration on Friday evening. If you arrive late and are unable to register on Friday evening, please let us know in advance. We'll take care of you on Saturday morning. However the daytime schedule is tight and time limited.

On arrival: The track gates open at 7am each day. You must sign the track's Liability Waiver to gain access to the track property. After signing the waiver, go directly to the upper paddock area, find a spot and completely unload your car. All loose items in the interior and trunk must be removed. The glove compartment must be empty. Bring a tarp to cover your things in case of rain.

Schedule: There will be a mandatory Student Driver meeting at 7:45am or as indicated by the printed schedule. If you miss this meeting you may also miss your first track session. Each student run group will have track sessions lasting about 30 minutes each, alternating with classroom. Attendance at class is mandatory.

Note: The schedule for Sunday is different, but still starts with the mandatory Driver Meeting. Carry the printed schedule with you each day. If you are not on the grid on time, your group will start without you.

Food: The snack bar will be open during the weekend. It serves hot and cold drinks and sandwiches. You will want to bring your own cooler for drinks.

Gas/Air: Fuel may not be available at the track. There are gas stations within a few miles of the track. Air for tires is available in the lower paddock below the tower building.

Alcohol/Medications: Alcohol is not permitted during track hours, and consumption is strictly forbidden during the event. You should avoid the use of any prescription or over-the-counter medication that might induce drowsiness or affect concentration or judgment.

Passengers: Only instructors are allowed to ride in student cars, except during any low-speed track touring that may be held during the lunch break. This is a strict safety rule; anyone violating it will be sent home. Instructors may give students and registered guests (over 18) rides during the instructor sessions. We encourage students to ride with their own or another instructor.

For optional low-speed (50 mph max) touring sessions during the lunch break anyone over the age of 18 who has signed the waiver may ride.

Leaving at the end of the day: All participants must leave the track property by the time it closes at 6pm; otherwise the Club is charged extra by the track.

Going Home: The last run session ends at 5pm on Sunday, although your particular group may end sooner. The track property closes at 6pm. If you leave the school early, please inform both your instructor and the Chief Instructor.

Relax! You've been driving pretty intensely during the track sessions. Now take a little time to decompress, and be sure to dial your speed back down to everyday levels once you get out on the road. Drive safely!

EVENT HOST – CHRIS DUNLAP

CHIEF INSTRUCTOR – NEIL MALLER • TECH STEWARD – CHRIS DUNLAP

PRE-EVENT TECH INSPECTION FORM – HOOSIER CHAPTER BMW CCA

The Driving School participant is solely responsible for the safe condition of the vehicle to be driven to, at and from this event. The vehicle must be inspected no earlier than 4 weeks prior to the event by a qualified individual who is familiar with the make and model of the vehicle. The participant must sign this completed Pre-Event Tech Form at the time of inspection, and present it at registration for the event.

Please PRINT the following information:

Name _____

Vehicle Make, Model, Year _____ Color _____

VIN _____ Plate No. _____ State _____

Vehicle modifications _____

The Pre-Event Technical Inspection must include, but is not limited to, the following items. Additional items should be included as deemed necessary by the inspector to ensure the safe condition of the vehicle. Please indicate with a check mark those items listed below that have been deemed acceptable. Indicate with an "X" those items deemed unacceptable.

- ___ 1. **General:** No excessive body or chassis corrosion. No loose or improperly secured parts.
- ___ 2. **Battery:** Must be securely mounted and have no fluid leaks or corroded mountings.
- ___ 3. **Brakes:** Stock pads must have 50% or more friction material thickness. Hoses and lines must not be cut, abraded, or cracked. Rotors and drums must not be worn beyond manufacturer's recommendations. Master cylinder must not exhibit excessive bleed-down when steady pedal pressure is applied. All brake lights must be working.
- ___ 4. **Brake Fluid:** Must have adequate level and be in good condition. Brake fluid to have been changed within 6 months of the event. High quality DOT 4 fluid should be used. Brake pedal must not exhibit excessive travel. Date of last fluid change: _____
- ___ 5. **Drive and Half Shafts:** Universal and CV joints must not have excessive looseness or exhibit leaks. Drive shaft flexible coupling must not exhibit cracks or other deterioration. Drive shaft center support bearing must not have excessive looseness or deterioration of its mounting.
- ___ 6. **Accessory drive Belts:** Must be in sound condition and properly tensioned.
- ___ 7. **Engine, Transmission and Differential Mounts:** Secure, no deterioration or excessive play.
- ___ 8. **Exhaust:** Must be securely mounted and in good condition.
- ___ 9. **Fuel and Coolant Hoses:** Must be in good condition and not exhibit cracks, swelling, or other deterioration.
- ___ 10. **Leaks:** No coolant, brake fluid or fuel leaks. No excessive oil leaks. All fluid levels adequate.
- ___ 11. **Mirrors:** Securely mounted. Vehicle must have at least an inside rearview mirror. Side mirrors are strongly recommended.
- ___ 12. **Pedals:** Must be securely mounted and exhibit free return. No interference from carpet or floor mats.

- ___ 13. **Seat belts:** At least a 3-point lap/diagonal, securely mounted, in sound condition, and with metal-to-metal buckles. Equivalent restraints are required for driver's and front passenger's seats.
- ___ 14. **Seats:** Must be in sound condition and securely mounted. Equivalent seats for driver and passenger.
- ___ 15. **Steering:** Must not exhibit looseness, play or binding throughout range of travel. Power steering fluid level must be adequate.
- ___ 16. **Suspension:** Mounting points must be secure and in sound condition. Vehicle must not have excessive side to side height variation. Shock absorbers must provide adequate damping and be securely mounted.
- ___ 17. **Throttle Linkage:** Smooth operation and free return without binding through entire travel.
- ___ 18. **Tires:** No cracks, blisters, or cord evident. Front tires must be same size. Rear tires must be same size. Tread depth must be adequate for wet track driving.
- ___ 19. **Wheel Bearings:** Properly adjusted with no excessive looseness or noise. No lubricant leakage.
- ___ 20. **Wheels:** No cracked or bent rims. Lug nuts or bolts must be properly tightened.
- ___ 21. **Windows:** Must be secure and in sound condition. Any tinting must allow proper vision.
- ___ 22. **Windshield Wipers:** Must be functional and in good condition.

___ **These or other items found to be unacceptable (explain):** _____

I hereby certify that the above vehicle has been carefully examined by a qualified individual and that all the foregoing items have been checked. I understand that the safe condition and operation of this vehicle are entirely my responsibility, that the BMW Car Club, Inc., the Chapter and its members cannot be held liable or responsible for any vehicle, and that problems, malfunctions, or damage may occur in connection with the operation of this vehicle prior, during, or subsequent to the driving school.

Participant(s) Signature(s): _____ Inspection Date: _____

Inspector's Name (PRINTED): _____ Signature: _____

FOR CHAPTER STAFF USE ONLY — OPTIONAL ON-SITE TECH INSPECTION CHECKLIST

- ___ Tires: Appropriate tread, DOT approved, H rated or higher, all 4 of similar/appropriate size and type
- ___ Windshield: No significant cracks ___ Wipers: functional and in good condition
- ___ Brakes: Pad thickness, no cracks on rotors ___ Wheels: No cracks, visible dents, missing bolts
- ___ Engine: No obvious leaks, fluids OK, belts tight ___ Brake fluid: clean, adequate quantity
- ___ Throttle: no sticking, free travel, good return ___ Battery: Securely mounted
- ___ Other Equipment: Equivalent restraints for driver and passenger. Harness systems must be securely installed. Fire extinguisher or other equipment (such as cameras) securely mounted.

Inspector notes of any safety concerns: _____

EMERGENCY MEDICAL INFORMATION AND CONTACTS

Hoosier Chapter BMW CCA

Please fill out this form as close to the day of registration as you can. Place it in a sealed letter sized envelope with your name printed on the outside in large letters. This information will only be used in the case of a situation where you are unable to provide it to the medical personnel. Otherwise it will be destroyed after the driving event.

Driver's name

Date of birth

Name of person to notify in case of emergency

Are they at the event?

Emergency contact's phone number

Their relationship to you

Any other person to notify who is at the event?

Current medical conditions

Current medications you take

Drug allergies

Name of driver's personal physician

Physician's phone

Health insurance provider

Policy number

Anything else you would want the people caring for you in a potentially life-threatening situation to know?



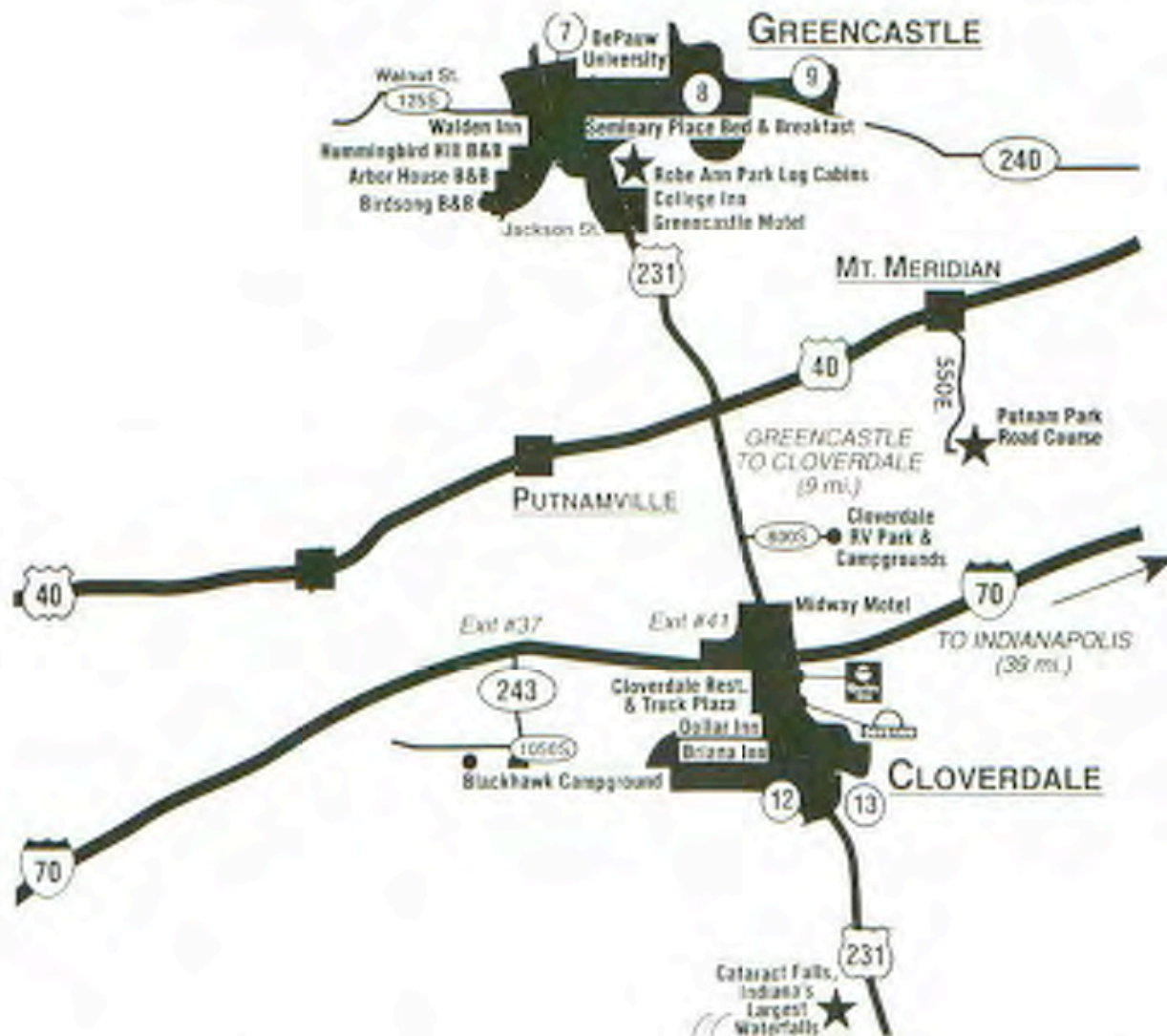
PUTNAM PARK

ROAD COURSE

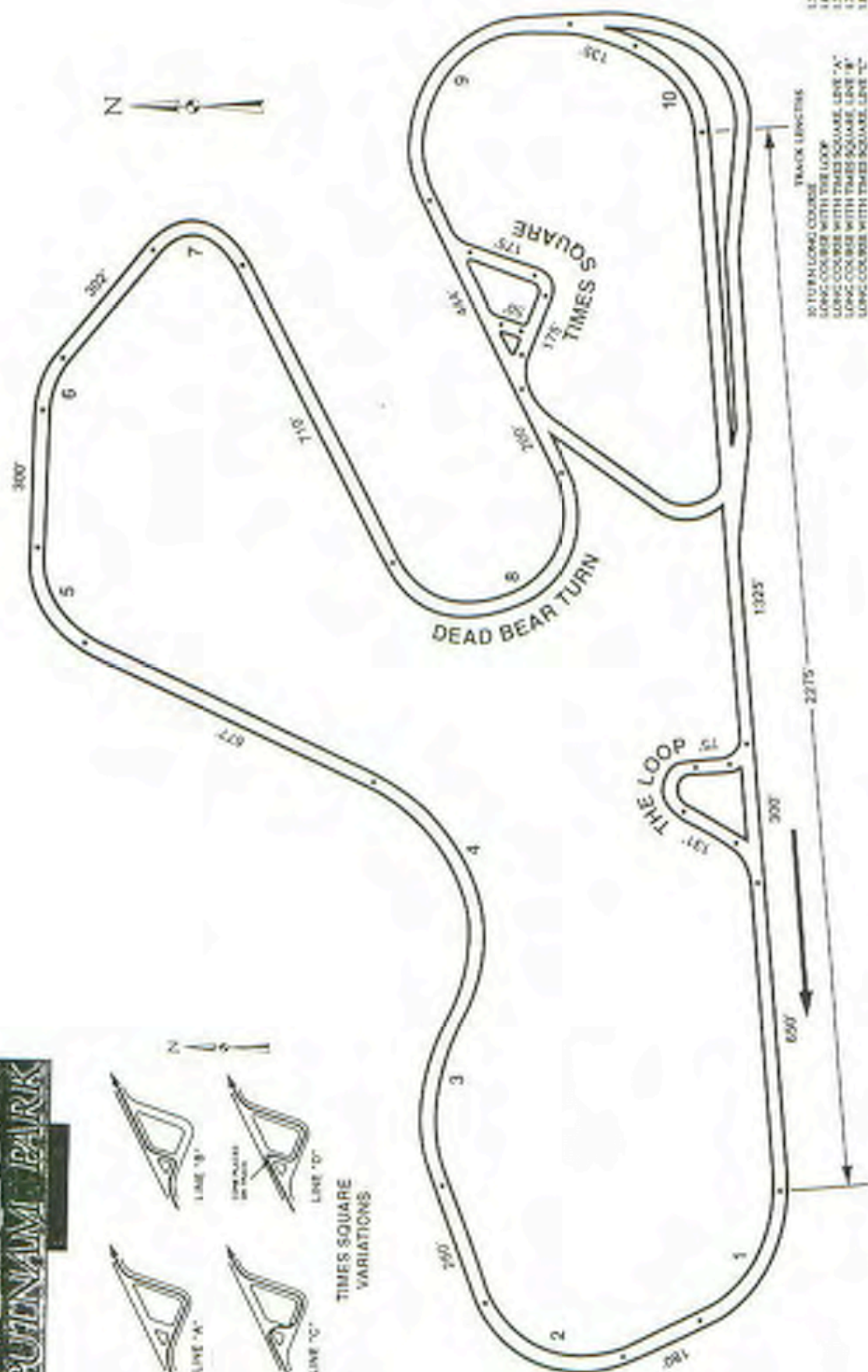
DIRECTIONS TO PUTNAM PARK ROAD COURSE

VIA US ROUTE 40: WEST FROM INDIANAPOLIS (45 MINUTES) TO MT. MERIDIAN. TURN LEFT (COUNTY ROAD 550E.) JUST PAST PUTNAM PARK SIGN. DRIVE 1.5 MILES SOUTH TO PUTNAM PARK ROAD COURSE.

VIA US ROUTE 70: WEST FROM INDIANAPOLIS (45 MINUTES) TO THE CLOVERDALE EXIT #41. DRIVE NORTH ON US ROUTE 231 TO US ROUTE 40. TURN RIGHT ON ROUTE 40 AND DRIVE PAST PUTNAM PARK SIGN. MAKE THE NEXT RIGHT TURN ON TO COUNTY RD. 550 E. DRIVE 1.5 MILES SOUTH TO PUTNAM PARK ROAD COURSE.







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FROM AN EXPERT ON THE BEAT

FOR FURTHER INFORMATION, CONTACT:

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ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED

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**RELEASE AND WAIVER OF LIABILITY
ASSUMPTION OF RISK AND INDEMNITY AGREEMENT**

DESCRIPTION AND LOCATION OF SCHEDULED EVENTS

DATE RELEASE SIGNED

IN CONSIDERATION of being permitted to compete, officiate, observe, work for, or participate in any way in the EVENTS(S) or being permitted to enter for any purpose any RESTRICTED AREA (defined as any area requiring special authorization, credentials, or permission to enter or any area to which admission by the general public is restricted or prohibited), EACH OF THE UNDERSIGNED, for himself, his personal representatives, heirs, and next of kin:

1. Acknowledges, agrees, and represents that he has or will immediately upon entering any of such RESTRICTED AREAS, and will continuously thereafter, inspect the RESTRICTED AREAS which he enters and he further agrees and warrants that, if at any time, he is in or about RESTRICTED AREAS and he feels anything to be unsafe, he will immediately advise the officials of such and will leave the RESTRICTED AREAS and/or refuse to participate further in the EVENT(S).

2. HEREBY RELEASES, WAIVES, DISCHARGES, AND COVENANTS NOT TO SUE the promoters, participants, racing associations, sanctioning organizations or any subdivision thereof, track operators, track owners, officials, car owners, drivers, pit crews, rescue personnel, any persons in any RESTRICTED AREA, promoters, sponsors, advertisers, owners and lessees or premises used to conduct the EVENT(S), premises and event inspectors, surveyors, underwriters, consultants and others who give recommendations, directions or instructions or engage in risk evaluation or loss control activities regarding the premises or EVENT(S) and each of them, their directors, officers, agents and employees, all for the purposes herein referred to as "Releasees," FROM ALL LIABILITY, TO THE UNDERSIGNED, his personal representatives, assigns, heirs, and next of kin FOR ANY AND ALL LOSS OR DAMAGE, AND ANY CLAIM OR DEMAND THEREFOR ON ACCOUNT OF INJURY TO THE PERSON OR PROPERTY OR RESULTING IN DEATH OF THE UNDERSIGNED ARISING OUT OF OR RELATED TO THE EVENT(S), WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE.

3. HEREBY AGREES TO INDEMNIFY AND SAVE AND HOLD HARMLESS the Releasees and each of them FROM ANY LOSS, LIABILITY, DAMAGE, OR COST they may incur arising out of or related to the EVENT(S) whether caused by the NEGLIGENCE OF RELEASEES or otherwise.

4. HEREBY ASSUMES FULL RESPONSIBILITY FOR ANY RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE arising out of or related to the EVENT(S) whether caused by the NEGLIGENCE OF RELEASEES or otherwise.

5. HEREBY acknowledges that THE ACTIVITIES OF THE EVENT(S) ARE VERY DANGEROUS and involve the risk of serious injury and/or death and/or property damage. Each of THE UNDERSIGNED also expressly acknowledges that INJURIES RECEIVED MAY BE COMPOUNDED OR INCREASED BY NEGLIGENT RESCUE OPERATIONS OR PROCEDURES OR THE RELEASES.

6. HEREBY agrees that this Release and Waiver of Liability, Assumption of Risk and Indemnity Agreement extends to all acts of negligence by the Releasees, INCLUDING NEGLIGENT RESCUE OPERATION and is intended to be as broad and inclusive as is permitted by the laws of the Province or State in which the Event(s) is/are conducted and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

I HAVE READ THIS RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND HAVE SIGNED IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT, ASSURANCE OR GUARANTEE BEING MADE TO ME AND INTEND MY SIGNATURE TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

ALL SECTIONS MUST BE COMPLETED.

PASS #	PRINT NAME HERE	SIGN NAME HERE	DUTIES
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