

# UMC

# Tenant

# Track Day

# Guide

Utah Motorsports Campus 435.277.8000 512 S. Sheep Lane Grantsville, Utah 84074

# Important Information

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435.578.7246



512 S. Sheep Lane Grantsville, Utah 84074



TenantRequests@umcampus.com



Business Hours: M – F 8:00 AM – 6:00 PM  
Security is available 24/7: 435-277-8542



Campus Requirements:

Annual waivers must be signed and notarized  
before access to the facility.

Congratulations on being a Tenant at Utah Motorsports Campus,  
Where your garage is just steps away from our world class racetrack.

## TRACK TIME

As a Tenant, you have the privilege to participate in track time. Several events will be offered throughout the year, including the off-season.

New tenants must attend the onboarding meeting before participating in LTD.  
Email [TenantRequests@umcampus.com](mailto:TenantRequests@umcampus.com) to schedule.

**Please bring a record of your track experience to the meeting.**

Novice Tenants must participate in Novice Day. \*See Novice Day below\*

Run Groups are as follows, not necessarily in this order:

Standard groups

- 1 – Race Car w/Race Licensed Driver
- 2 – Streetcar w/Advanced Driver
- 3 – Streetcar w/Intermediate Driver

Additional groups – don't run every time.

- 4 – Novice – Only allowed on Novice Day.
- 5 – Motorcycle – Must attend Novice Day first.

**Advanced registration required.**

**\*Providing hot laps during LTD is NOT allowed**

LTD/Membership Off Season Dates 2023/2024			
Date	LTD Configuration	Membership Configuration	Novice / Pass-off Day
November 17th	West	East	Yes
December 15th	East	West	Yes
January 12th	West	East	Yes
February 16th	East	West	Yes
March 15th	**Outer - if available		No

Everyone must check in, sign the waiver, and submit a Self Tech sheet before receiving stickers and wristband.

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### OFF SEASON CHECK IN

November 1<sup>st</sup> – March 1<sup>st</sup> check in is in the Conference room in the Administration building, located just outside of the main gate.

### IN SEASON CHECK IN

March 1<sup>st</sup> – November 1<sup>st</sup> Mountain Suites will be the location for check in, driver's meetings, and classroom instruction.

### PAYING GUESTS

Tenants may bring paying guests to the track days at a rate of \$250 per driver, paid to UMC upon completion of the registration process on [Motorosportreg.com](http://Motorosportreg.com).

The Tenant is responsible for the actions and behavior of their guests.

***Novice Guests must sign up for the novice group during novice days.*** \*See Novice Day below\*

### VOUCHERS

Tenants with vouchers are allowed to bring **one** guest per voucher.

Guests must redeem voucher at the time of check in.

Please inform your guest of what class to register for based on their experience. Those with no experience must participate in Novice Day.

The Tenant is responsible for the actions and behavior of their guests.

### MOTORCYCLES

It's true, we now allow bikes! All Riders will need to sign up for Novice Day for their first time participating in the Track Day, regardless of riding history. You must attend the classroom instruction in order to be considered for pass off from Novice Day.

### NOVICE DAY

Tenants and guests without ample documented experience will need to participate in Novice Day. We will host several novice days throughout the season. Novice tenants will have classroom instruction throughout the day and instructors on site for instruction. You must show up on time and be present for the duration of the classroom and track session to be considered for pass

off to the Intermediate group. You will have the opportunity to pass off from the Novice group at the end of the session, this is not guaranteed. It is up to the instructor whether or not you are passed off. You must be passed off before participating in the regular track days.

If you are a tenant with a **UMC Instructor badge**, this is your opportunity to bring out and instruct guests that have no track experience. Mountain Suites will be available for you to use at no cost. Private rooms for instruction are available on the second floor of the GP building at a rate of \$50 per day, first come first serve. Rooms are for instructing only, no food allowed, you must leave the room as you found it, or you will see a \$75 cleaning fee. Submit your room rental request to [TenantRequests@umcampus.com](mailto:TenantRequests@umcampus.com).

**IMPORTANT LIABILITY INFORMATION** - Each Tenant, racer, or crew member is responsible for ensuring their guests or family with all rules, regulations, waivers, and wear the UMC-issued wristband. The Tenant is liable for any damage their guests or participants cause to UMC property, including vehicles damaged on the premises. If a guest fails to cover these damages, the financial responsibility falls on the tenant. Guests are also expected to behave responsibly, exercising sound judgment and self-control without guidance or direction from UMC.

## SPECTATORS

Non-participating guests are allowed free of charge. All spectators must abide by the posted Pit Policy and obey directions given by UMC personnel. We reserve the right to discontinue this amenity if it becomes an issue. Spectators must sign the waiver and receive a spectator wrist band.

## TRACK DAY REGISTRATION ON MOTORSPORTREG.COM

Sign up at [umc.motorsportreg.com](https://umc.motorsportreg.com)

In order to plan and execute a successful track day, it is imperative that we have an accurate head count ahead of time.

Registration on Motorsportreg will close 48 hours prior to the track day. Late registrations will be allowed with a late fee of \$30 as long as spots are available.

**Cancelation:**

We ask that you cancel your registration with as much advanced notice as possible, with 24 hours being the minimum. If you choose to cancel two separate LTD's with less than 24-hour notice, we will implement a Late-Cancellation fee of \$50. All no-shows will receive a No-Show fee of \$50. Everyone must set up an account with Motorsportreg.com.

#### **Tenants:**

- Click "Tenant Registration"
- Select your vehicle from the "Vehicle" drop-down box.
- Select your run group from the "Class" from the drop-down box.

#### **Paying Guest/Voucher:**

- Select your run group from the "Class" drop-down box.
- Select "Guest of" from the "Group" drop-down box and the tenant who will be accompanying you on the track.

### **SAFETY**

All participants must:

- Sign the waiver at check in.
- Pass off helmet at check in.
- Abide by the Pit Policy.
- Have the appropriate safety gear.
- Fill out a Self Tech sheet for their car/bike prior to receiving a wristband.
  - A new Self Tech sheet will need to be completed after every spin and/or 4 off.

**Full safety gear is always recommended!** Race suit, gloves, shoes/boots, under garments, headsocks, neck restraint.

#### **Cars:**

- Windows down.
- Long pants recommended.
- Closed toe shoes are required.
- SA 2015 or newer helmet.

#### **Bikes:**

- Full leathers
- Boots
- Gloves
- Helmet
- Chain cover

### **Spectators:**

- Must sign the waiver.
- Abide by the Pit Policy.
- Parent/guardian must sign the minor waiver and always accompany the minor.

### **SHAKEDOWN**

Tenants are allowed to use the West Paddock or the Track in 20-minute increments for the purpose of testing.

Restrictions are the same as a Tenant Track Rental \*see below.

Please send requests in advanced to [TenantRequests@umcampus.com](mailto:TenantRequests@umcampus.com).

### **OFF-SEASON**

Our off-season is November – March, weather dependent. We may choose to run-in all-weather conditions. It's up to you to use your best judgment and have the proper equipment on your car. **Studded snow tires are NOT allowed.** We do not perform any snow or ice removal; the track is as-is unless you rent the track and pay a separate expense for track prep. Salt is NEVER allowed on the track as it is detrimental to the surface.

### **TENANT TRACK RENTAL**

Pre-approved tenants are allowed to rent the track for testing at \$500 per hour. Date, time, and configuration is dependent on the calendar of events. If a different configuration is desired and it is available, you may pay the \$200 configuration change fee. This fee includes the labor to reset it back to the original configuration. 6 Cars maximum. No wheel to wheel, No passengers. No track staff, or recovery vehicles will be available.

The tenant must be present and is responsible for all cars, drivers, any damage to UMC, including but not limited to oil/fluid clean up, armco, k-rail, or tire wall damage.

Please send requests at least 72 hours in advanced to [TenantRequests@umcampus.com](mailto:TenantRequests@umcampus.com).

- Check in at Security and pick up the radio.
  - The gate will be unlocked after check in.
- UMC safety requirements for cars and drivers are as follows:
  - Approved Helmets
  - Safety belts
  - Windows down
  - Each driver must sign a waiver and have a wristband.
  - No passengers
    - Exceptions are student instructor situations.

## NOVICE TENANTS TRACK RENTAL

Follow the process below prior to requesting a track rental.

### **Novice Tenants Track Rental Process:**

- Attend LTD Novice Day.
- After being passed off, attend at least 4 LTD's before requesting a track rental.
- The following will be added at your expense for a minimum of 4 track rentals. Exact number to be determined on a case-by-case basis, based on infractions received during track rentals.
  - Pit Out/Race Control. \$22 an hour.
  - If the Med Center is not staffed, Roaming Medical. \$22 an hour.
- 1st ever rental with a Novice Member
  - Add Instructor. \$500
    - The instructor will determine if Tenant requires an instructor present during future track rentals.

## KART TRACK RENTAL

Tenants may rent the Kart Track at \$300 per hour. Rental Karts, if available during the requested time are \$100 per kart. Date, time, and configuration is dependent on the calendar of events. If a different configuration is desired and it is available, you may pay the \$100 configuration change fee. This fee includes the labor to reset it back to the original configuration.



Please send requests to [TenantRequests@umcampus.com](mailto:TenantRequests@umcampus.com).

## PIT POLICY

This policy is written for guidance to provide safe operations for drivers, riders, pit crews, UMC staff, and guests during track events. Multiple UMC divisions including track operations, event organizers, and sanctioning bodies will assist in enforcing this policy.

In the event an individual does not have the proper credentials, they will be asked to leave the area, until proper credentialing is completed. Report any violations of this policy to Race Control, and Security.

### **Definitions:**

**Tenant** – Lease Signer.

**Guest** – One who was invited by a tenant.

**Staff** – One who is employed by a tenant.

**Crew member** – a support member for a driver/rider during an event on track.

**Spectator** – One who is attending the event simply to watch and has no role as a participant, official crew member role, or driver/rider.

**Photographer** – an individual that has been approved by UMC media management and properly credentialed to take photographs during an event.

**Cold Pit** – area between south GP garages and short wall into hot pits.

**Hot Pits** – area between short wall (cold pit wall) and tall wall (hot pit wall) looking onto the race surface.

### **Spectators** –

- Are not allowed in hot pit areas.
- May be in cold pit area.
- Must wear closed toe shoes (NO open toe shoes allowed in cold or hot pit).
- No animals and minors are allowed in cold or hot pit.

- Are not allowed in flag stand unless, prior approval from UMC management.
- Are not allowed to stand on pit walls.

#### Minors –

- Guardians must sign the waiver for all minors when entering the facility.
- Minors must have a legal guardian sign the track waiver and meet requirements to participate.
- Under 15 are not allowed in the pits.
- Must be closely supervised at all times.

#### Pets –

- Are not allowed in the pits.
- Are not allowed inside buildings.
- Must be on a leash.
- Must be cleaned up after.

#### Pit Crews –

- Are allowed in the cold pits.
- Must have a wristband to enter the pits.
- Minor adjustments may be made in the pits.
- Exit the pits to work on vehicle.
- Are not allowed to wave flags.
- Are not allowed in flag stand unless, prior approval from UMC management.
- Are not allowed to stand on pit walls.
- May not refuel in the pits during LTD.

#### Photographers –

- Must be part of the UMC Media Center or approved by UMC with proper credentials and UMC branded vest.
- Must have permission to enter the flag stand.
- Are not allowed to stand on pit walls.
- Must wear closed toe shoes and long pants.

### Passengers –

- Passengers are not allowed.
  - Exceptions are:
    - Instructor/student scenario
    - Parade laps. Occasionally offered.
- Both driver and passenger must have the same safety equipment.

### Facility Rules –

- Absolutely NO drugs or alcohol allowed during track time.
- No smoking in the garages, pits, chalets or within 25 feet of any entrance to a building.

Self Tech Sheets are available at check in, you may print it and bring the completed sheet to save time.





# SELF TECH INSPECTION FORM

DRIVER: \_\_\_\_\_

EVENT DATE: \_\_\_\_\_

CAR MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ YEAR: \_\_\_\_\_

## INSTRUCTIONS

Prior to bringing your car to the track inspect each item on the car as listed, if you have any questions consult a professional. Remember - making sure your car is track ready is your responsibility.

### WHEELS & TIRES

Condition of tires (circle one)

NEW!      GOOD      WORN

\_\_\_\_\_ All lug nuts present & tight

\_\_\_\_\_ No hub caps

### BRAKES

\_\_\_\_\_ Good pedal pressure

\_\_\_\_\_ Brake fluid level

\_\_\_\_\_ Brake pad (good condition)

\_\_\_\_\_ Brake lights working

### STEERING & SUSPENSION

\_\_\_\_\_ Wheel bearings – front

\_\_\_\_\_ Wheel bearings – rear

\_\_\_\_\_ Steering play

### SAFETY EQUIPMENT

\_\_\_\_\_ Approved roll bars in open cars – See owner's manual

\_\_\_\_\_ Seat belts or harness in working order

\_\_\_\_\_ Helmet (Snell SA2015 rating or newer)

\_\_\_\_\_ Covered battery inside cockpit

### ENGINE

\_\_\_\_\_ NO Fluid leaks (oil, fuel, water)

\_\_\_\_\_ Radiator hose clamps secure

\_\_\_\_\_ Battery secured (proper bracket)

\_\_\_\_\_ Battery terminals covered

### MISCELLANEOUS

\_\_\_\_\_ Gas cap secured

\_\_\_\_\_ No wires exposed

\_\_\_\_\_ Seats bolted tight

### HAVE READY AT TRACK:

- No loose objects in car or trunk. Remove spare tire, jack, floor mats, dash mats, paper, etc. These items can be removed at the track before your session starts.
- A tech/session sticker placed on top LEFT (driver side) of the windshield, once you have checked-in

Signature \_\_\_\_\_

